



EXAMPLE COMPANY LTD

85 Great Portland Street, First Floor
London W1W 7LT · VAT GB123 4567 89

AGREEMENT NO. RA-2026-04821

BOOKING REF. NSL-2026-0048

DATE ISSUED 14 May 2026

VEHICLE REG. LR74 KMZ

RENTAL AGREEMENT

This agreement is entered into on **14 May 2026** between **Example Company Ltd** ("the Lessor") and **James Whitmore** ("the Hirer") for the hire of the vehicle described below. It sets out the commercial and legal terms of hire, the parties' obligations, and the liabilities accepted by the Hirer under UK statutory frameworks.

1 THE PARTIES

LESSOR

Example Company Ltd

PREPARED BY

Daniel Whitlock

PHONE

020 7946 0123

EMAIL

daniel.whitlock@example-co.test

HIRER

James Whitmore · DOB 12 July 1985

Flat 18, Riverside Court

12 Wharf Lane

London E14 9XY

United Kingdom

COMPANY

Whitmore Logistics Ltd · VAT GB 482 9912 33

PHONE

020 7946 0987 · 07700 900 142

EMAIL

james@whitmore-logistics.test

2 THE VEHICLE

REGISTRATION	LR74 KMZ
MAKE & MODEL	Land Rover Discovery Sport R-Dynamic S
COLOUR	Eiger Grey
FUEL	Mild-hybrid Diesel
TRANSMISSION	9-spd Automatic
ENGINE	1,997 cc · capacity
ENGINE NO.	204DT-2024-0H487126
VIN	SALCA2BN2RH123087
FIRST REGISTERED	14 Mar 2024
MOT EXPIRY	13 Mar 2027
VEHICLE TAX EXPIRY	31 Mar 2027

3 HIRER'S DRIVING LICENCE

LICENCE NUMBER	WHITM703258JW9PD
DATE OF BIRTH	12 July 1985
ISSUED	03 March 2021
EXPIRY	02 March 2031
ISSUED BY	DVLA Swansea
CATEGORIES	B, BE, C1

✓ DVLA SHARE-CODE VERIFICATION

SHARE CODE	CHECKED AT	RESULT
7Hf 9pK r2X	07 May 2026 16:48 BST	Valid · full UK licence

ADDITIONAL DRIVERS

SARAH WHITMORE WHITM702457SW9AB · 07700 900 311

4 RENTAL PERIOD & CHARGES

DATE OUT	14 May 2026 11:00
DUE BACK	28 May 2026 17:00
DURATION	14 days (inclusive)
MILEAGE AT START	18,427 mi (odometer reading)

PREDICTED RETURN MILEAGE **19,827 mi** (start + 1,400 allowance)

CHARGES & DEPOSIT

HIRE RATE	£280.00
MILEAGE ALLOWANCE	100 miles per day
EXCESS MILEAGE CHARGE	£0.12 / mile
ADMINISTRATION CHARGE	£45.00
OUT-OF-HOURS RETURN SURCHARGE	£25.00
SUBTOTAL (EX-VAT)	£280.00
VAT @ 20%	£56.00
TOTAL DUE ON SIGNATURE	£336.00

DEPOSIT & EXCESS

REFUNDABLE DEPOSIT	£250.00 · pre-authorisation hold
DAMAGE EXCESS	£5,000.00 · Hirer's liability ceiling on uninsured damage
EXCESS DUE	<i>Confirmed on vehicle return</i>

5 TERMS & INSURANCE

5.1 Insurance

The Hirer is responsible for the vehicle while in their custody. The Hirer agrees that the Lessor's comprehensive insurance covers the vehicle subject to the policy excess of £1,000 stated above. The Hirer accepts liability for the full excess in the event of any claim arising during the rental period, whether or not the Hirer is at fault.

5.2 Administration charges

An administration charge of £45.00 is payable in respect of any incident giving rise to an insurance claim, traffic offence, parking penalty or fuel infringement during the rental period. The Lessor reserves the right to pass on third-party processing fees and statutory charges in addition.

5.3 Operator's licence

Where the vehicle is operated under an operator's licence (HGV/PSV), the Hirer warrants that a valid Standard or Standard International licence is held and that the vehicle will be operated within the conditions of that licence. The Hirer indemnifies the Lessor against any breach.

6 LIABILITIES OF THE HIRER

During the hire period the Hirer accepts liability under the following UK statutory frameworks:

The Hirer's liabilities include: fuel returned at a lower level than handover (charged at pump price plus admin fee); mileage in excess of the agreed allowance (charged at £0.12/mile); damage beyond fair wear and tear (BVRLA-aligned, up to the policy excess); congestion charge, Clean Air Zone fees and parking fines incurred during the rental.

7 DOCUMENTATION & EQUIPMENT CHECKLIST

Items handed over with the vehicle at the start of the rental. Default status from the template; the inspector confirms on handover.

V5C document present	✓ Pass
Insurance certificate sighted	✓ Pass
Vehicle handbook + service manual	✓ Pass
Spare key handed over	✓ Pass
Locknut key in glovebox	✓ Pass
Toolkit (jack + brace + towing eye)	✓ Pass
Smoke-free interior at handover	✓ Pass

8 RENTAL AGREEMENT SIGNATURES

Captured digitally on the vehReports app at handover. The Hirer's signature below confirms acceptance of the commercial and legal terms set out in this agreement, including the liabilities of the Hirer under UK statutory frameworks.

HIRER'S SIGNATURE

LESSOR'S SIGNATURE

No signature captured.

No signature captured.

James Whitmore

Daniel Whitlock

Hirer

For and on behalf of Example Company Ltd

Signed 14 May 2026 11:14 · 82.13.x.x

Signed 14 May 2026 11:14

This rental agreement is governed by the laws of England and Wales. Both parties acknowledge the clauses below.